

EAST NOTTINGHAM TOWNSHIP

158 Election Road, Oxford, PA 19363

Tax Parcel # 69- _____

HIGHWAY OCCUPANCY

APPLICATION AND PERMIT

HOP PERMIT# _____

Application Date _____

Is Owner Applicant (Y/N)? _____

Project Location Information

Township Road _____ Zoning District _____
(where work is to be done)

Nearest Intersection _____
(List both cross road names, direction & approximate distance from this intersection where work is to be done)

Owner Information

Name _____

Address _____

Home Phone _____ Work Phone _____ Cell Phone _____

Project Description

Project Schedule Est. Start Date _____ Est. Finish Date _____

Instructions for Required Submissions

Two (2) copies of the site plan showing property lines, road right-of-way lines, existing structure(s) and proposed driveway, structure(s), etc. Locate the existing and proposed items with dimensions to the property line. Please use some sore of scale such as 1" = 10'.

Approval

____ Approved Date _____

____ Denied Date _____

Notes: _____

Approval to cut

Final Approval

Roadmaster Date

Roadmaster Date

THIS PERMIT IS NOT VALID UNTIL appropriate fee has been paid to the Township.

Fee Paid:\$ _____ cash check money order

Check/Money Order: no. _____, date _____, account name _____

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158 Election Road
Oxford, PA 19363
(610)932-8494
Fax (610)932-9441

INSTRUCTIONS FOR FILLING OUT HIGHWAY OCCUPANCY PERMIT

- Fields highlighted in yellow **MUST** be filled out by owner/applicant before application will be considered.
- Two (2) copies of the site plan showing property lines, road right-of-way lines, existing structure(s) and proposed driveway, structure(s), etc. **MUST** be included before permit application will be considered.
- The existing and proposed items with dimensions to the property line **MUST** be shown on the site plan before permit application will be considered..
- Use some sort of scale, such as 1" = 10'.
- Applicant **MUST** follow driveway specifications attached to this permit application.
- Driveway **MUST** be paved at least twenty-five (25) in from the road edge.
- Applicant is responsible for contacting the Township Roadmaster to inspect driveway for inspection **BEFORE IT IS PAVED.**