

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JUNE 9, 2008**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
  - 1)- June 5, 2008, BOS & P.J. Re: codification**
- VI. Minutes for Review- copies on table for review**
  - 1)- Regular Meeting, May 12, 2008**
  - 2)- Special Meeting, May 19, 2008**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report-**
- X. Building Inspector Report-**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**
- XVI. Newsletter Committee Report-**
- XVII. Welcome Committee Report-**

**XVIII. Police Study Committee Report-**

**XIX. Letter of Credit Releases-**

- 1)- Century Oak, escrow release #24 for \$250.20
- 2)- Woods at Nottingham, escrow release #22 for \$115.00

**XX. Subdivisions-**

- a) **Wilson King Subdivision & Land Development Plan**
  - **On Lot Sewage Maintenance Agreement**
  
- b) **Letters of Extension- Date specific for September 15, 2008**
  - **Wicklow Subdivision-Final Plan**
  - **Andy L. & Ruth King Subdivision- Minor Plan**
  - **Liz Miller Farm Subdivision- Preliminary Plan**
  - **Reserves of Dunlap- Preliminary Plan**
  - **Timothy Bishop Subdivision – Minor Plan**

**XXI. Supervisors-**

- 1)- **Road Bid**
- 2)- **American Overhead Door quote**
- 3)- **DEP Letter Re: Waterway Road Realignment**
- 4)- **Bills for Approval**

**XXII. Minutes For Approval-**

- 1)- **BOS Regular Meeting, May 12, 2008**
- 2)- **BOS Special Meeting, May 19, 2008**

**XXIII. Correspondence-**

**XXIV. Recognition of Visitors-**

**XXV. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
JUNE 9, 2008**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on June 9, 2008. Those present were: Vice Chairman Michael P. Miller, Supervisor Percy Reynolds, Supervisor Gene Turns, Supervisor Charles D. Shelton, Treasurer Suzanne Hamlin, Zoning Officer P.J. Scheese, Secretary Pat Brady and guests. Chairman Leo M. Levandowski will be arriving shortly.

**The Meeting was called to order at 7:00 P.M..**

**The Pledge of Allegiance** was led by Vice Chairman Miller.

**Approve Agenda-** Motion made by Supervisor Reynolds seconded by Supervisor Shelton to approve the agenda as submitted by the Secretary.

Aye: 4

Nay: 0

**Public Comment on Agenda-** None

**Executive Sessions-** Vice Chairman Miller stated on June 5, 2008 the Board of Supervisors and P.J. met regarding codification

**Minutes for Review-** Vice Chairman Miller stated there are copies on the table for review for the following:

- 1) Regular Meeting, May 12, 2008
- 2) Special Meeting, May 19, 2008

**Treasurer's Report-** Suzie Hamlin gave her report stating that East Nottingham's cash assets amount to \$5,349,614.61. Bills for May totaling \$63,230.53 were presented for payment from the General Fund. Income received for May 2008 totals \$236,342.28 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 5/31/08 is \$168,604.72.

**Road Report-** Road Master Bill Weaver stated everything is on the Report. They have been very busy with the roads. Painting on the roads will start shortly.

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**Zoning Report-** P.J. gave her report. To date, she has registered 88 contractors. P.J. read a letter from the Oxford Band Parents Association requesting the fees be waived for a permit for a band directors stand in the amount of \$79.00. Tim Durham offered to donate all of his time. Charlie Shock is taking a class on swimming pools this month. P.J. would like to hold off on the blow up pools to determine if they need permits or not until Charlie takes the class.

Motion made by Supervisor Turns seconded by Supervisor Shelton to approve waiving the permit fees for the band directors stand in the amount of \$79.00.

Aye: 4

Nay: 0

Vice Chairman Miller stated he would like this in writing stating we are waiving the permit fees only, the inspections still need to be done.

Supervisor Reynolds asked P.J. to contact John Reynolds to verify that EMS has all the proper information on Estates at Tweed Crossing aka Country Hills aka Locksley Glen phase 2 or 3.

**Building Inspector Report-** The Supervisors read the report.

**Comprehensive Plan Committee Report-** Supervisor Reynolds stated at their last meeting they went over the historic resources surveys in detail.

**Oxford Area Recreation Authority Report-** No Report

**Oxford Area Sewer Authority Report-** Vice-Chairman Miller read the report for Joe Scheese which was the May Meeting Notes.

**Open Space Committee Report-** Supervisor Shelton stated they will be having a meeting in the next few days and would like to address the Board at the 6/16/08 meeting.

**Historic Commission Report-** No Report

**Newsletter Committee Report-** No Report

**Welcome Committee Report-** No Report

**Police Study Report-** No Report, Officer Andrew Schreivert & Officer Philip Delp from Lincoln University are putting a plan together for the Board to review. Supervisor Shelton suggested that they contact our Police Study Committee & work together.

**Letter of Credit Releases-**

1)- Century Oak, escrow release #24 for \$250.20

2)- Woods at Nottingham, escrow release #22 for \$115.00

Motion made by Supervisor Shelton seconded by Supervisor Turns to approve the letters of credit releases above as read.

Aye: 4

Nay: 0

**Subdivisions-**

a)- Wilson King Subdivision & Land Development Plan

\* On Lot Sewage Maintenance Agreement

Table to the work session on 6/16/08

b)- Letters of Extension- Date specific for September 15, 2008

\* Wicklow Subdivision- Final Plan

\* Andy L. & Ruth King Subdivision-Minor Plan

\* Liz Miller Farm Subdivision- Preliminary Plan

\* Reserves at Dunlap- Preliminary Plan

\* Timothy Bishop Subdivision- Minor Plan

Motion made by Supervisor Turns seconded by Supervisor Reynolds to grant the Letters of Extension above as read.

Aye: 4

Nay: 0

- P.J. Scheese left the meeting at 7:40 P.M.

**Supervisors-**

1)- **Road Bid**

Motion made by Supervisor Shelton seconded by Supervisor Turns to authorize the Secretary to advertise the Road Bids adding prevailing wage and also to advertise the Special Meeting to open the bids on June 30, 2008 at 7:30 P.M..

Aye: 4

Nay: 0

\* Tape Change 7:48 P.M.

2)- **American Overhead Door quote-** Motion made by Supervisor Reynolds seconded by Supervisor Turns to accept from American Overhead Door the quote in the amount of \$4,685.90. Payment will be released upon completion with Bill Weavers approval . Prevailing wage will apply.

Aye: 4

Nay: 0

\*Chairman Leo M. Levandowski entered the meeting at 7:55 P.M..

- 3)- **DEP Letter Re: Waterway Road Alignment-** Motion made by Supervisor Shelton seconded by Supervisor Turns to accept the fine and pay the \$5,000.. The permit would have cost \$1,500., therefore the penalty is \$3,500..

Aye: 5

Nay: 0

- 4)- **Bills For Approval-** Suzie Hamlin requested to add to the bills a check for Tractor Supply in the amount of \$341.54 making the new total \$136,709.21.

Union Fire Company donation is due July 1, 2008. Suzie requested to pay the bill on or before 7/1/08.

Motion made by Supervisor Shelton seconded by Supervisor Turns to approve the bills as presented by the Treasurer adding the Tractor Supply check and approving to pay the Union Fire Company donation on or before 7/1/08.

Aye: 5

Nay: 0

**Minutes For Approval-**

- 1)- BOS Regular Meeting, May 12, 2008
- 2)- BOS Special Meeting, May 19, 2008

Motion made by Supervisor Shelton seconded by Supervisor Turns to approve the Minutes for May 12 & May 18, 2008 as presented by the Secretary.

Aye: 5

Nay: 0

**Correspondence-**

- Letter from Oxford Senior Center
- PSATS News Bulletin, May 2008
- Letter from Conrad O'Brien Gellman & Rohn, PC- Regarding Daniel & Mary Anne Stoltzfus.

Motion made by Supervisor Reynolds seconded by Supervisor Shelton to Authorize the Solicitor and the Secretary to proceed and also to request to have Helen Esbenschade, Esquire attend the settlement.

Aye: 5

Nay: 0

- Email from Ron Ragan Engineering Re: Wedgewood Road & Winston Way Supervisor Shelton and Chairman Levandowski stated they will take a copy of this email and hand deliver it to the resident on Wedgewood Road who initially contacted the township on this matter.
- Email from Ron Ragan Re: Multi stop at Fifth & Waterway, traffic study done by McCormick & Taylor states it has been determined that the installation of stop signs is warranted.

Motion made by Supervisor Shelton seconded by Supervisor Turns to authorize Ron Ragan to proceed.

Aye: 5

Nay: 0

- Email from Ron Ragan Re: signals at Waterway/Barnsley/Baltimore Pike  
TPD recommends that nothing be done at this time .

**Recognition of Visitors-**

- Victoria Stewart- questioned the Board regarding the status of several issues  
brought up at last BOS Meeting

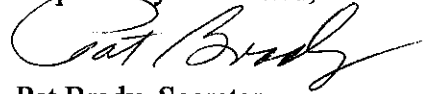
**Adjournment-** Motion made by Supervisor Reynolds seconded by Supervisor Turns to  
adjourn the meeting at 8:50 P.M..

Aye: 5

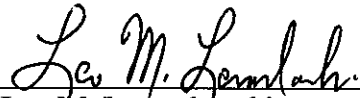
Nay: 0

ATTEST: 7/14/08

Respectfully Submitted,



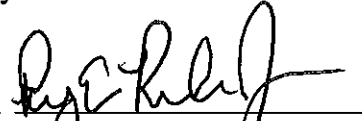
Pat Brady, Secretary




Leo M. Levandowski  
Chairman



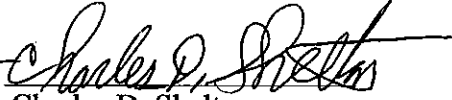
Michael P. Miller  
Vice Chairman



Percy Reynolds  
Supervisor



Gene Turns  
Supervisor



Charles D. Shelton  
Supervisor

**East Nottingham Township**

**Bills for Approval**

June 9, 2008

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
6/9/2008	7927	Alger Oil, Inc	fuel	1,935.90
6/9/2008	7928	Aramark	uniforms	468.18
6/9/2008	7929	Asphalt Industries, Inc.	oil & chip-McCoury Rd	16,770.00
6/9/2008	7930	Cameron's Inc.	supplies	844.66
6/9/2008	7931	Collinson, Inc	guide rail material-Oaks Rd	2,109.56
6/9/2008	7932	Farm Plan	supplies	339.41
6/9/2008	7933	Independence Construction Materials	2A modified	2,162.37
6/9/2008	7934	John F. Forlino II	lettering on new truck	165.00
6/9/2008	7935	Keen Compressed Gas	supplies	95.17
6/9/2008	7936	McComsey Builders, Inc.	plans-new building	1,500.00
6/9/2008	7937	McComsey Builders, Inc.	completion of storage building	44,833.00
6/9/2008	7938	Mt. Rocky Trucking	inspection	51.00
6/9/2008	7939	Pennsylvania One Call System, Inc.	communication	52.00
6/9/2008	7940	Petro's Custom Concrete	concrete-Oaks Rd	22,862.00
6/9/2008	7941	TRI Supply & Equipment	equipment rental	689.79
6/9/2008	7942	US Muncipal Supply, Inc.	traffic signs	133.55
6/9/2008	7943	Accent Printing & Graphics	zoning ordinance manuals	232.00
6/9/2008	7944	Allied Waste Services #319	trash collection	63.33
6/9/2008	7945	Armstrong One Wire	internet	39.95
6/9/2008	7946	Chester County SPCA	animal control	40.00
6/9/2008	7947	Chili's Inspection Services	building inspector	475.00
6/9/2008	7948	Companion Life Insurance Company	life insurance	405.00
6/9/2008	7949	Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	5,265.00
6/9/2008	7950	Crystal Springs	water	82.09
6/9/2008	7951	Daily Local News	advertising	164.12
6/9/2008	7952	H.A. Berkheimer	commission EIT	4,672.88
6/9/2008	7953	H.A. Thomson Co.	insurance renewal	9,337.00
6/9/2008	7954	Intuit	checks/deposit slips/envelopes	260.96
6/9/2008	7955	Ledger Newspapers	advertising	168.75
6/9/2008	7956	MMPMET	healthg insurance	4,003.92
6/9/2008	7957	Office Basics, Inc.	office supplies	226.61
6/9/2008	7958	Page Associates, Inc.	website modification	405.00
6/9/2008	7959	PDM Service Company, INC.	recording system repair	95.00
6/9/2008	7960	PPL Gas Utilities	gas	120.93
6/9/2008	7961	Ragan Engineering	engineering fees	6,425.86
6/9/2008	7962	Stantec Consulting Services Inc.	engineering fees	824.50
6/9/2008	7963	Toshiba Business Solution	maintenance agreement	216.09
6/9/2008	7964	Toshiba Business Solution STE 180	color copies	108.13
6/9/2008	7965	PJ Scheese	mileage reimbursement	104.54
6/9/2008	7966	Shannon Wells	mileage reimbursement	103.02
6/9/2008	7967	Hamlin, Suzanne	tax clerk/tax certifications	579.35
6/9/2008	7968	Shock, Charles C	building inspector	1,276.45
6/9/2008	7969	Levandowski, Leo M	2nd quarter Supervisor salary	548.62
6/9/2008	7970	Miller, Michael P	2nd quarter Supervisor salary	548.62
6/9/2008	7971	Reynolds, Percy E	2nd quarter Supervisor salary	548.62
6/9/2008	7972	Shelton, Charles D.	2nd quarter Supervisor salary	548.62
6/9/2008	7973	Turns (Supervisor), Gene	2nd quarter Supervisor salary	548.62
6/9/2008	7974	William C. Weaver	backhoe rental	1,800.00
6/9/2008	7975	Winifred Moran Sebastian	solicitor fees	1,117.50
				<b><u>136,367.67</u></b>

**East Nottingham Township  
Bills for Approval  
June 9, 2008**

**Open Space Fund:**

6/9/2008	157 Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	4,672.50
6/9/2008	158 Stantec Consulting Services Inc.	engineering fees	4,614.30
			<u>9,286.80</u>

**Escrow Fund:**

6/9/2008	231 Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	135.00
6/9/2008	232 Stantec Consulting Services Inc.	engineering fees	3,331.50
			<u>3,466.50</u>

**State Fund:**

6/9/2008	137 Long's Asphalt, Inc.	paving-Oaks Road	11,512.65
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**Supplemental Checks-Gen Fund:**

5/1/2008	7818 Joyce Krauss	cleaning	150.00
5/1/2008	7819 Nextel	cell phones	220.00
5/1/2008	7820 PECO	electric	534.12
5/1/2008	7821 Verizon	phones	520.61
5/5/2008 ACH	941 Federal Tax Deposit	federal tax deposit	1,686.18
5/5/2008 ACH	PA Dept. of Revenue	state tax deposit	370.89
5/8/2008	7830 cash	petty cash	78.62
5/9/2008 ACH	941 Federal Tax Deposit	federal tax deposit	1,637.48
5/13/2008	7880 AFLAC	employee paid health insurance	292.88
5/13/2008	7881 U.S. Postal Service	postage	42.00
5/13/2008	7884 Garnet Valley Contracting	red light final payment	41,973.85
5/15/2008 ACH	941 Federal Tax Deposit	federal tax deposit	2,571.62
5/15/2008	7893 Joyce Krauss	cleaning	150.00
5/15/2008	7894 PJ Scheese	reimburse expenses-PSATS	34.63
5/19/2008 ACH	Intuit	quickbooks support	29.00
5/20/2008 ACH	PA Dept. of Revenue	state tax deposit	195.70
5/22/2008	7904 Gibbons Ford	dumptruck	59,799.00
5/27/2008 ACH	941 Federal Tax Deposit	federal tax deposit	1,932.90
5/29/2008	7914 Joyce Krauss	cleaning	150.00
5/30/2008 ACH	941 Federal Tax Deposit	federal tax deposit	1,868.74
			<u>114,238.22</u>

**Supplemental Checks-Open Space**

5/22/2008	156 King, Andy and Ruth	return app fee-app withdrawn	500.00
5/27/2008 ACH	Commerce Bank	interest/finance charges	16,370.00
			<u>16,870.00</u>