

**AGENDA  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 10, 2008**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approve Agenda**
- IV. Public Comment on Agenda**
- V. Executive Sessions-**
  - 1)- February 12, 2008 BOS & Winifred Sebastian Esq. Re: Walters Group**
  - 2)- February 27, 2008 BOS Re: Roads**
  - 3)- March 6, 2008 BOS, Ron Ragan & Ed Lennox (OASA) Re: Act 537 Plan**
- VI. Minutes for Review- copies on table for review**
  - 1)- BOS Regular Meeting, February 11, 2008**
  - 2)- BOS Public Hearing, Street Sign Ordinance, February 19, 2008**
  - 3)- BOS Special Meeting, February 19, 2008**
- VII. Treasurer's Report-**
- VIII. Road Report-**
- IX. Zoning Report**
- X. Building Inspector Report**
- XI. Comprehensive Plan Committee Report-**
- XII. Oxford Area Recreation Authority Report-**
- XIII. Oxford Area Sewer Authority Report-**
- XIV. Open Space Committee Report-**
- XV. Historic Commission Report-**
- XVI. Newsletter Committee Report-**

**XVII. Welcome Committee Report**

**XVIII. Old Business**

**XIX. Letter of Credit Releases-**

- A)- Cooper Farms Subdivision, escrow release #12 for \$81,962.00**
- B)- Century Oak, escrow release #21 for \$125.10**

**XX. Subdivisions-**

- I. Tom Swift Estates – Final Subdivision Plan**
  - ❖ Request for Final Approval by Resolution**

- II. Letters of Extension**

- ❖ Date specific for June 15, 2008**
  - Elizabeth Miller – Preliminary Subdivision Plan**
  - Reserves at Dunlap – Preliminary Subdivision Plan**
  - Timothy Bishop – Minor Subdivision Plan**
  - Andy King Tract – Minor Subdivision Plan**

**XXI. Supervisors-**

- A. Adopt Historic Commission Ordinance**
- B. ENT Accessory Building**
- C. Adopt Resolution to add Parcel #69-5-16 (Wiley) to Ag Security Area**
- D. Set date for Spring Trash Clean Up, Friday April 18<sup>th</sup> & Sat. April 19**
- E. Release Garnet Valley Money**
- F. Traffic Study for Waterway & Fifth**
- G. Brian Campbell escrow release for Mt. Pleasant**
- H. Maintenance Contract for red light**
- I. Bills For Approval**

**XXII. Minutes for Approval-**

- 1)- BOS – Regular Meeting, February 11, 2008**
- 2)- BOS Public Hearing, Street Sign Ordinance, February 19, 2008**
- 3)- BOS Special Meeting, February 19, 2008**

**XXIII. Correspondence-**

**XXIV. Recognition of Visitors-**

**XXV. Adjournment-**

**MINUTES  
EAST NOTTINGHAM TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 10, 2008**

The Regular Meeting of the Board of Supervisors of East Nottingham Township was held in the Township Building on March 10, 2008. Those present were: Chairman Leo M. Levandowski, Vice-Chairman Michael P. Miller, Supervisor Percy Reynolds, Supervisor Gene Turns, Supervisor Charles D. Shelton, Treasurer Suzanne Hamlin, Zoning Officer P.J. Scheese, Secretary Pat Brady and numerous guests.

**The Meeting was called to order at 7:00 P.M..**

**The Pledge of Allegiance** was led by Vice-Chairman Miller.

**Approve Agenda-** Motion made by Supervisor Shelton seconded by Supervisor Reynolds to approve the agenda as submitted by the Secretary.

Aye: 5

Nay: 0

**Public Comment On Agenda-** None

**Executive Sessions-** Chairman Levandowski read the following Executive Sessions.

- 1)- February 12, 2008 BOS & Winifred Sebastian Esquire regarding Walters Group.
- 2)- February 27, 2008 BOS regarding roads
- 3)- March 6, 2008 BOS, Ron Ragan & Ed Lennox(OASA) regarding Act 537 Plan

**Minutes for Review-** Chairman Levandowski stated there are copies of the Minutes on the table for anyone to review them . They will be approved later in the Meeting.

**Treasurer's Report-** Suzie Hamlin gave her report stating that East Nottingham's cash assets amount to \$5,152,677.05. Bills for February totaling \$35,673.78 were presented for payment from the General Fund. Income received for February 2008 totals \$79,362.53 realized from taxes, escrow, court fines, permits, inspection fees, fire hydrant reimbursement and miscellaneous fees. General Fund balance as of 2/29/08 is \$195,972.83.

Chairman Levandowski stated the bills will be approved later on in the Meeting.

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**Road Report-** Road Master Bill Weaver stated the report says it all. The crew have been very busy working on the roads in February.

**Zoning Report-** P.J. Scheese gave her report stating the Construction Value on permits issued for February was \$126,020 and also the total income fee collected was \$2,241..

**Building Inspector Report-** Charlie Shock handed in his report which all Supervisors reviewed.

**Comprehensive Plan Committee Report-** Supervisor Reynolds stated the Committee met on 3/5/08.

**Oxford Area Recreation Authority Report-** Joe Bauer stated not much happening at this time. They are working on finalizing the contract to begin development. Their next meeting will be Thursday, March 13 at the Oxford Library, Lower Level.

**Oxford Area Sewer Authority Report-** Joe Scheese will submit his report.

**Open Space Committee Report-** Supervisor Shelton stated that the Township has gone to settlement for the David Blank & Alan Pugh properties.

**Historic Commission Report-** No Report

**Newsletter Committee Report-** P.J. Scheese requested a check for \$2,000. for postage. Chairman Levandowski asked that someone put that in writing. Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to approve the request for a check for postage in the amount of \$2,000..

Aye: 5

Nay: 0

**Police Study Committee Report-** Bill Rodstien reported they have obtained several budgets and will be having it available shortly. Chairman Levandowski asked that the figures be true figures.

**Welcome Committee Report-** Supervisor Turns stated there was nothing to report at this time.

**Old Business-** None

**Letter of Credit Releases-**

**A)- Cooper Farms Subdivision,** escrow release #12 for \$81,962.00. Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve escrow release #12 for \$81,962.00.

Aye: 5

Nay: 0

**B)- Century Oak, escrow release #21 for \$125.10.** Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to approve the release of escrow #21 in the amount of \$125.10.

Aye: 5

Nay: 0

**Subdivisions-**

**I. Tom Swift Estates- Final Subdivision Plan**

\*Request for Final Approval by Resolution- Motion made by Vice-Chairman Miller seconded by Supervisor Turns to grant Final Subdivision Plan by Resolution #62-2008.

Aye: 5

Nay: 0

**II. Letters of Extension- Date Specific for June 15, 2008**

- Elizabeth Miller-Preliminary Subdivision Plan
- Reserves at Dunlap-Preliminary Subdivision Plan
- Timothy Bishop-Minor Subdivision Plan
- Andy King Tract- Minor Subdivision Plan

Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve all Letters of Extension above as read to expire on June 15, 2008.

Aye: 5

Nay: 0

**Supervisors-**

**A. Adopt Historic Commission Ordinance-** Motion made by Supervisor Reynolds seconded by Vice-Chairman Miller to adopt the Historic Commission Ordinance #12-2008.

Aye: 5

Nay: 0

**B. ENT Accessory Building-**The Supervisors discussed the new building with the Road Master, Bill Weaver.

Motion made by Supervisor Shelton seconded by Supervisor Turns to authorize the Secretary to advertise the bids for the building. Also, to advertise the new Registration requirement.

Aye: 5

Nay: 0

**C. Adopt Resolution to add parcel #69-5-16 (Wiley) to Ag Security Area-**

Motion made by Vice-Chairman Miller seconded by Supervisor Turns to adopt Resolution #61-2008 to add parcel #69-5-16 (Wiley) to the Ag Security Area.

Aye: 5

Nay: 0

**D. Set date for Spring Trash Clean Up-** Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to set the Spring Trash Clean Up for Friday April 18<sup>th</sup> 7AM-6PM and Saturday April 19<sup>th</sup> 7AM – 3PM. Also this is to be

advertised in the Daily Local Newspaper, The Oxford Tribune, The Chester County Press and on Armstrong Cable.

Aye: 5

Nay: 0

**E. Release Garnet Valley Money**- Motion made by Vice-Chairman Miller seconded by Supervisor Turns to release to Garnet Valley Contracting, \$41,973.85 which represents half of the retainage for the red light, as recommended by Ron Ragan.

Aye: 5

Nay: 0

**F. Traffic Study for Waterway & Fifth**- Motion made by Supervisor Shelton seconded by Vice-Chairman Miller to authorize a Traffic Study at Waterway & Fifth. Penn Dot is the first choice, if they can't do it then have Ron Ragan order one.

Aye: 5

Nay: 0

**G. Brian Campbell escrow release**- Eliminated from agenda

**H. Maintenance Contract for red light**- Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to award the Contract to Charles A. Higgins & Sons Inc. for the Preventative Maintenance Contract dated 3/10/08 to 12/31/08 for the red light at a cost of \$130.00 annually .

Aye: 5

Nay: 0

**I. Bills For Approval**- Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to approve the Bills to be paid as presented by the Treasurer.

Aye: 5

Nay: 0

Joe Bauer asked regarding the fire hydrant fees, how much do we get back? Suzie Hamlin responded, we receive all of it back.

**Minutes For Approval-**

**1)-BOS- Regular Meeting, February 11, 2008** - Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve the Minutes of BOS Regular Meeting, February 11, 2008 as submitted by the Secretary.

Aye: 5

Nay: 0

**2)- BOS Public Hearing, Street Sign Ordinance, February 19, 2008-** Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve the Minutes of BOS Public Hearing on February 19, 2008 as presented by the Secretary.

Aye: 5

Nay: 0

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**3) BOS Special Meeting, February 19, 2008-** Motion made by Vice-Chairman Miller seconded by Supervisor Turns to approve the Minutes of BOS Special Meeting, February 19, 2008 as presented by the Secretary.

Aye: 5

Nay: 0

**Heat in the School House**

Motion made by Vice-Chairman Miller seconded by Supervisor Shelton to award the job to Tri County Electric in the amount of \$1,918.37.

Aye: 5

Nay: 0

**Correspondence-**

- Letter from PIRMA dated 2/2008
- PSATS News Bulletin, February 2008
- Letter from Pennsy Supply announcing that McMinn's Asphalt Company, Binkley & Ober Prospect Aggregates, Prospect Concrete and the Ready Mixed Concrete Company of Lancaster have been merged with Pennsy Supply to begin the 2008 season.
- Letter from Chester Count Health Dept. dated 3/3/08 regarding Municipal Waste management Plan
- Letter from Chester County Planning Commission dated 2/19/08 regarding Vision Partnership Program enclosing a fully executed copy
- Letter from Neighborhood Services
- Letter from Chester County regarding Levi Stoltzfus  
Supervisor Reynolds requested that a meeting be set up with Ralph DeFazio & Hunter Hale from DEP and the BOS to discuss Levi Stoltzfus.
- Email from Derek Simms regarding Frost Development  
Lynley Thinnes, Wiltshire HOA President spoke to the Supervisors concerning issues at Wiltshire & requested a meeting with the BOS to further discuss in detail the Wiltshire HOA issues.
- Letter from Chester County Waste Management

**Recognition of Visitors-**

- Lynley Thinnes, Wiltshire HOA- Requested a meeting with the Supervisors to discuss dedication and issues with road repairs, speeding, bus issues, speed limit signs etc.. The Supervisors agreed to have a meeting on Wednesday, March 19<sup>th</sup> at 7:00 P.M.. at the Township Building.

**Stand By Generator –**

Motion made by Supervisor Shelton seconded by Supervisor Turns to authorize advertising for a 16KW Stand By Generator to run the Township building in case of emergency.


Aye: 5

Nay: 0

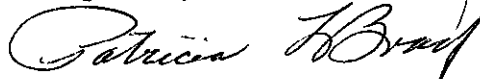
**Adjournment-** Motion made by Vice-Chairman Miller seconded by Supervisor Reynolds to adjourn the meeting at 9:02 P.M..

Aye: 5

Nay: 0

ATTEST: 4/14/08 


Respectfully Submitted,



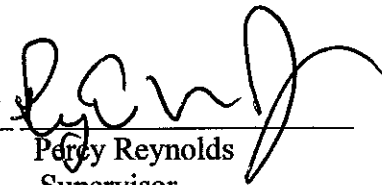
Patricia L. Brady, Secretary



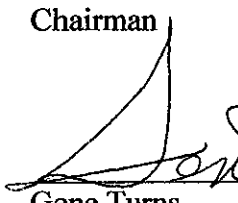
Leo M. Levandowski  
Chairman



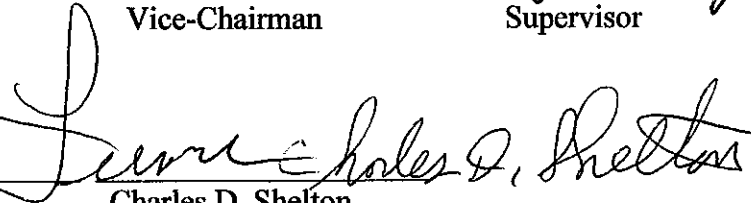
Michael P. Miller  
Vice-Chairman



Percy Reynolds  
Supervisor



Gene Turns  
Supervisor



Charles D. Shelton  
Supervisor

**East Nottingham Township**

**Bills for Approval**

3/10/2008

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Description</b>	<b>Payment</b>
3/10/2008	7625	Alger Oil, Inc	fuel	1,229.67
3/10/2008	7626	American Rock Salt Company LLC	salt	2,252.41
3/10/2008	7627	Aramark	uniforms	668.04
3/10/2008	7628	Cameron's Inc.	supplies	298.00
3/10/2008	7629	Farm Plan	supplies	19.98
3/10/2008	7630	Global Equipment Co.	facility sign	15.48
3/10/2008	7631	Independence Construction Materials	2A Modified and rice	2,276.15
3/10/2008	7632	Oxford Auto Parts	parts	122.63
3/10/2008	7633	State Line Machine Inc.	skid shoe/ bolts	188.84
3/10/2008	7634	US Municipal Supply, Inc.	traffic signs	711.65
3/10/2008	7635	Accent Printing & Graphics	newsletter	1,033.50
3/10/2008	7636	Allied Waste Services #319	trash removal	63.33
3/10/2008	7637	Armstrong One Wire	internet	39.95
3/10/2008	7638	Chester Co Historic Preservation Network	municipal membership	85.00
3/10/2008	7639	Chester County SPCA	animal control	140.00
3/10/2008	7640	Chester Water Authority	fire hydrant fees	11,761.20
3/10/2008	7641	Cohen Telecommunications Law Group	cable franchise renewal	288.00
3/10/2008	7642	Companion Life Insurance Company	life insurance	405.00
3/10/2008	7643	Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	3,592.10
3/10/2008	7644	Crystal Springs	water-Jan/Feb/March	200.93
3/10/2008	7645	Daily Local News	advertising	417.88
3/10/2008	7646	Jack's Plumbing and Heating	repair	80.00
3/10/2008	7647	Ledger Newspapers	advertising	78.50
3/10/2008	7648	Leffler Energy	service agreement plan	199.00
3/10/2008	7649	National Notary Association	insurance renewal-PJ Scheese	21.00
3/10/2008	7650	Office Depot	supplies	276.89
3/10/2008	7651	PPL Gas Utilities	gas	634.16
3/10/2008	7652	Ragan Engineering	engineering fees	3,255.30
3/10/2008	7653	Stantec Consulting Services Inc.	engineering fees	172.00
3/10/2008	7654	Summers & Zim's, Inc.	repair	539.95
3/10/2008	7655	Toshiba America Info Sys Inc.	maintenance agreement	216.09
3/10/2008	7656	Toshiba Business Solution	color copies-Jan	34.32
3/10/2008	7657	Hamlin, Suzanne	tax clerk/tax certifications	620.23
3/10/2008	7658	Shock, Charles C	building inspector	582.17
3/10/2008	7659	Levandowski, Leo M	1st quarter Supervisor salary	548.62
3/10/2008	7660	Miller, Michael P	1st quarter Supervisor salary	548.62
3/10/2008	7661	Reynolds, Percy E	1st quarter Supervisor salary	548.62
3/10/2008	7662	Shelton, Charles D.	1st quarter Supervisor salary	548.62
3/10/2008	7663	Turns, Gene	1st quarter Supervisor salary	548.62
3/10/2008	7664	PJ Scheese	mileage	13.13
3/10/2008	7665	Ralph Denlinger	historical commission copies	23.00
3/10/2008	7666	Winifred Moran Sebastian	solicitor fees	7,012.50
3/10/2008	7667	A. Fieni & Son, Inc.	service garage doors	379.55
3/10/2008	7668	Chill's Inspection Services	building inspector	1,351.00
3/10/2008	7669	MMPMET	health insurance	4,003.92
3/10/2008	7670	PA One Call System, INC	communications	44.20
3/10/2008	7671	Toshiba Business Solution	color copies-Feb	21.65
3/10/2008	7672	Alger Oil, Inc	fuel	724.30
3/10/2008	7673	American Rock Salt Company LLC	salt	1,180.65
3/10/2008	7674	Brandywine Auto Parts	parts	36.25
3/10/2008	7675	Fed-Ex	shipping	34.72
3/10/2008	7677	Tractor Supply Co.	supplies	214.88
3/10/2008	7678	H.A. Berkheimer	commission-EIT	1,705.59
			<b>Total:</b>	<b>52,007.79</b>

**East Nottingham Township  
Bills for Approval  
3/10/2008**

<b>Open Space Fund:</b>			
3/10/2008	148 Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	2,414.44
3/10/2008	149 H.A. Berkheimer	commission	<u>1,655.19</u>
		<b>Total:</b>	<b>4,069.63</b>
<b>Escrow Fund:</b>			
3/10/2008	221 Conrad O'Brien Gellman & Rohn, P.C.	solicitor fees	1,380.00
3/10/2008	222 Stantec Consulting Services Inc.	engineering fees	<u>3,066.00</u>
		<b>Total:</b>	<b>4,446.00</b>
<b>Supplemental Checks-Gen Fund:</b>			
2/1/2008	7519 Nextel	cell phones	219.96
2/1/2008	7520 PECO	electric	555.01
2/1/2008	7521 Verizon	phones	491.93
2/4/2008	7522 cash	petty cash	95.00
2/5/2008	ACH PA Dept of Revenue	state tax	638.54
2/7/2008	ACH 941 Deposit	federal tax deposit	1,745.16
2/14/2008	Debit DR Symantecstore.com	computer security-secretary	49.99
2/14/2008	7590 Joyce Krauss	cleaning	150.00
2/14/2008	7591 Oxford Regional Planning Comm	Municipal Comp Plan	900.00
2/14/2008	7592 PSATS	seminar	100.00
2/19/2008	Debit PSATS	86th conference	405.00
2/20/2008	ACH 941 Deposit	federal tax deposit	2,336.12
2/20/2008	7593 Aflac	employee paid health ins	292.88
2/22/2008	ACH 941 Deposit	federal tax deposit	2,395.04
2/22/2008	ACH PA Dept of Revenue	state tax	498.75
2/28/2008	ACH 941 Deposit	federal tax deposit	2,147.26
2/28/2008	7611 Joyce Krauss	cleaning and supplies	173.63
2/28/2008	7612 Oxford Tribune	yr subscription	<u>26.00</u>
			<b>13,220.27</b>
<b>Supplemental Checks-Open Space</b>			
2/25/2008	ACH Commerce Bank	interest/finance charges	<b>16,370.00</b>